

MINUTES OF THE STEERING GROUP MEETING

held on Thursday, 20 September 2018 at 7pm at
The Pigeon House

In Attendance: Tony Warren (Chairman), Anne Mingins, Alan Stone and Julie Tomblin, Sue Cameron, Cllr Mrs P Chester-Master, Cllr N Price, Dr Andrea Pellegram (Consultant) and Caroline Braidwood (Parish Clerk)

1. Apologies and Reasons for Absence

Regine Freyne (Personal)

2. Declarations of Interests

Amendments to any Forms Already Filed - None

Items on the Agenda - None

3. To Approve Minutes from the last meeting held on 14 June 2018

The Minutes were approved as a true and accurate record and signed by the Chairman

4. Matters Arising - None

5. Feedback from Village Consultation and Public Presentation - Thursday, 5 July 2018

There had been a good turnout, and everyone was happy that the Group is on the right track. There were no areas of concern. The only issues raised were those that are out of the Group's control such as road noise.

6. Finance Report (Attached)

AP explained the work that is still to be done and estimated the associated costs.

This included reworking of the draft Plan, completion of a Statement of Conformity and the Consultation Statement. It was noted that no Environmental Assessment is required.

Timescale:

Regulation 14 consultation and scrutiny - AP to respond - Jan / Feb - April

Regulation 16 -Statutory consultees - May

Independent examination by CDC

Recommendations received by CDC followed by amendments and Referendum.

7. Feedback from Cotswold District Council Planners

Emails 9 July, 1 & 3 August 2018

CDC Planners had read the first Draft of the Plan and Policies and raised technical issues that the Group hadn't foreseen. Sophie Price, Heritage and Design Manager, had taken the trouble to go through the documents very thoroughly and had come back with very helpful comments. The Group, therefore, agreed that the help of a landscape architect would be needed to make the Green Gap Policy more robust and stand up to scrutiny.

8. Quotation for Support with the Landscape and Green Gap Policy

One quotation was presented, and AP explained that she has been unable to obtain further quotes from local companies with an understanding of the area. It was noted that it may be possible to obtain technical support from Locality but if this is not forthcoming then the Group would need to apply to the Parish Council for funding in which case further quotes would be required for comparison.

In the circumstances it was agreed:

1. The Clerk would approach Locality to check the availability of technical support and information about the consultants used, and
2. AP to seek further quotations preferably from local consultants (names provided by Cllr N Price) but if not available, then from further afield to enable the Parish Council and the Group to compare the cost of the work.

CB

AP

9. Any Other Business - None

10. Date of Next Meeting - TBA

The meeting closed at 8.00 pm