

PRESTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY, 14 MAY 2015

PRESENT:, Cllr Mrs J Tomblin (Chairman), Cllr Mrs S Cameron (Vice-Chairman), Cllr Mrs P Chester-Master, Cllr G Edwards, Cllr Mrs R Freyne, Cllr N Price and Cllr Mrs C Sutton

ALSO IN ATTENDANCE:) Cllr S Parsons (CDC & GCC) and Mrs C Braidwood (Clerk)

1. Election of Chairman

To hold office until the Annual Council Meeting 2016 and to Accept the Chairman's Acceptance of Office

Proposed: Cllr Mrs Sutton and Seconded: Cllr Mrs Cameron
Cllr Mrs Tomblin was unanimously elected Chairman.

2. Election of Vice Chairman

To hold office until the Annual Council Meeting 2016 and to Accept Vice Chairman's Acceptance of Office

Proposed: Cllr Mrs Freyne and Seconded: Cllr Price
Cllr Mrs Cameron was unanimously elected Vice-Chairman.

Councillor Responsibilities

Cllr Mrs Chester-Master – Footpaths

Cllr Edwards – Playing Field

Cllr Price – Village Maintenance

Cllr Mrs Freyne – Planning

Cllr Mrs Tomblin – Highways & Traffic Speed

Cllr Mrs Sutton and Cllr Mrs Cameron – Community Design Statement and Village Hall Committee

3. Apologies and Reasons for Absence

None

4. Declarations of Interest and Update Register of Members' Interests

None

5. Acceptance and signing of Minutes of Meeting held on Thursday, 5 March 2015

RESOLUTION 17/15

The Minutes were unanimously agreed as a true and accurate record and were signed by the Chairman

6. Matters Arising from the Minutes

None

7. Village Affairs

Update on Community Noticeboard

The Clerk confirmed that instructions have been given to Kendrick & Spalding but due to heavy workload it's unlikely to be built immediately.

Community Emergency Contacts

It was agreed that the contacts should include the Chairman, Vice Chairman, Cllr Mrs Sutton and the Clerk.

Action:

Maintenance of Entrances to the Village and Traffic Speed Calming

Cllr Mrs Chester-Master advised that a bench donated by Sandy Townsend has been left at the back of the Church and is not used. It was agreed that this could be moved to grassed area under chestnut on the verge outside Kelfield. The new owner, Mrs Rawlings, has indicated that she wishes to plant another tree and has marked the location. She has also agreed to trim the edge of the verge bordering her driveway. It was agreed that Cllr Price will make a concrete base and bolt the bench in place.

It was further resolved to:

- Add maintenance of the grass verge outside Kelfield, the verge on the opposite side of the road either side of the footway to the junction with the A419 and the verge at

- the opposite end of the Village surrounding the Village sign to the Grounds Maintenance Contract with Bibury as detailed on the attached Plan. Cllr Price would provide a revised quotation for the additional work.
- Action:**
- To install new Village signs stating 'Welcome to Preston' (white lettering on green background) attached to a white gate structure at either end of the Village to replace the existing signs. The Clerk was requested to investigate the picture on the signs at Didmarton and circulate my email for decision (see attached).
- Action:**

Maintenance of PROW across Village Farm land

Footpath BPR 9/2 which cuts diagonally across the field and through the spinney is not currently being maintained and walkers are taking an alternative route around the edge of the field. The landowner, Mr C Huck, had agreed to cut the path but has not yet done so although Cllr Mrs Chester-Master believed that it had never been cut. However, in view of other current issues, it was agreed not to pursue the matter at this time particularly as the footpath will remain a legal right of way whether it is used or not.

8. Questions from the Public

None.

9. Playing Field

9.1 Annual Safety Report

This year's report was noted. Some items needs to be addressed but nothing is rated as high. Cllr Edwards agreed to organise a working party to repaint some of the equipment and the Clerk was requested or source a replacement swing seat.

Action: Cllr Mrs Chester-Master agreed to close the stile access into the wood.

Members were advised that the Village Hall Committee might request permission to hold a BBQ on the Playing Field on Bonfire Night.

9.2 Update on Refurbishment of Play Area Equipment and Grant Applications

Cllr Edwards confirmed that Sovereign was chosen as the preferred supplier at the last meeting but further letters of support are needed before grant applications can be made.

Action: Cllr Edwards and the Clerk would liaise and submit applications at the end of the month.

10. Village Hall

Nothing further to report.

11. Finance

11.1 Budget Report and Bank Reconciliation for Year Ending 31 March 2015

Noted

11.2 To Approve the Finance and Governance Statement for the Audit Return for Year Ending 31 March 2015

RESOLUTION 18/15

It was resolved to approve the Financial and Governance Statements and the Return was duly signed by the Chairman and the Clerk (RFO).

11.3 To Approve Bills for Payment :

RESOLUTION 19/15

Busy Fingers – April Newsletter	£ 40.48
Busy Fingers – March Newsletter	£ 28.51
Bibury – Playing Field Grasscutting	£204.62
Playsafety – Annual Inspection	£ 78.00
J Bookkeepers – Internal Audit	£ 75.00

11.4 Insurance Renewal (Three Year Agreement)

RESOLUTION 20/15

It was agreed to renew insurance cover with Zurich and pay the premium of £291.24 an increase of £1.64 on last year.

11.5 To Note Pensions Update

The Clerk advised that all employers must now offer staff a pension but as the Council only employs 1 person there is no requirement for the Council to make contributions. A Pension must be set up and offered to any member of staff from 1 May 2017.

12. Planning

12.1 New Planning Applications

None

12.2 Planning Applications Responded to Since Last Meeting

15/01140/FUL Norcote Workshop London Road Cirencester Gloucestershire GL7 5RH

Erection of log cabin for office and training area

No Objections

15/01311/FUL Wychwood Preston Cirencester Gloucestershire GL7 5PR

Proposed garage

Members objected to the application as the proposed garage is sited too near to the boundary with the neighbouring property. In addition the height of the proposed garage is more than single storey which will be out of keeping with the bungalow itself and will also have a greater visual impact on the neighbouring property.

The Clerk was also requested to advise CDC Planning of Councillors concerns about the general untidy state of the site and particular concern that the drainage ditch at the front of the property is kept clear and, in due course, piped to ensure that it isn't

Action: blocked.

15/01447/FUL Rose Cottage Preston Cirencester Gloucestershire GL7 5PR

Erection of single storey front extension

No Objections

12.3 Planning Decisions Received

15/00240/ADV Siddington Park Farm South Cerney Cirencester Gloucestershire GL7 6ET

Erection of temporary 2.4m x 4.8m signboard

Approved 14 April 2015

15/00987/LBC Buttress Cottage 90 Preston Cirencester Gloucestershire GL7 5PR

Re-point front facing wall

Consent Granted 24 April 2015

15/01140/FUL Norcote Workshop London Road Cirencester Gloucestershire GL7 5RH

Erection of log cabin for office and training area

No Objections

Approved 12 May 2015

12.4 Planning Correspondence

Notes from Meeting and Emails from Belectric Relating to Proposed Solar Park.

Members were concerned that the planning application has been submitted without the details agreed at the recent meeting with Mike Rogers. It was agreed that Cllr Shaun Parsons and Nick Dummett of CPRE should be copied on all correspondence so

Action: that they are aware of any issues.

12.5 Tree Works

None

13. Website - To Receive Update

Nothing to report.

14. Correspondence

Grant Thornton Newsletter

Noted

Amey – PROW Training

No one is available.

Citizens Advice Bureau Email

Action: It was agreed to hold the request for a donation until the end of the financial year.

Letter from NALC Chairman

Noted

15. Any Other Business

Review of Planning application for lorry parking to be included on the agenda for the

Action: July meeting.

16. Date and Time of Next Meeting – Parish Council Meeting

Thursday, 2 July 2015 at 7.00 pm in the Village Hall

There being no further business the meeting closed at 10.10 pm