

# PRESTON PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY, 2 MARCH 2017

**PRESENT:** Cllr Mrs J Tomblin (Chairman), Cllr Mrs S Cameron, Cllr Mrs P Chester-Master, Cllr G Edwards, Cllr N Price, and Cllr Mrs C Sutton

**ALSO IN ATTENDANCE:** Mrs C Braidwood (Clerk)

**1. Apologies and Reasons for Absence**

Cllr Mrs R Freyne (Personal) and Mr A Stone

**2. Declarations of Interest & Code of Conduct**

**2.1 To Receive Member's Declarations of Interest in Items on the Agenda**

None

**2.2 To Receive Updates to Members Register of Interests**

None

**3. Minutes from Previous Meetings**

**3.1 Acceptance and signing of the Minutes of the Parish Council Meeting held on 12 January 2017**

**RESOLUTION 07/17**

The Minutes were unanimously agreed as a true and accurate record and were signed by the Chairman.

**4 Matters Arising from the Minutes**

**Action: JT Maintenance of Village Farm Verges**

Clerk reported that she had emailed Mr C Huck but had received no reply and the Chairman agreed to approach Mr D Huck.

**5. Village Design Statement (Attached)**

**Revised Statement**

**RESOLUTION 07/17**

It was unanimously agreed to adopt the Statement as attached. Members requested that the Group should be thanked for all the work they had put into the document which would be an important legacy for the Village.

**Neighbourhood Development Plan**

The Chairman gave an overview of the advantages of carrying out a NDP in the light of recent planning applications and the national need for more housing. It was agreed that the Council and residents wish to preserve the Village as a Village for the future by identifying where housing development might be possible and where it is inappropriate.

It was noted that a grant is available that could be used for professional help but the Chairman said that the support of all Councillors and residents would also be needed. Councillors acknowledged that there are a few residents with expertise which will be useful for this project.

**RESOLUTION 08/17**

It was unanimously agreed to proceed with a Neighbourhood Development Plan. The Chairman advised that 2 quotes had been received to run an initial workshop and the Clerk was requested to contact other planning consultants to discuss the process and obtain further quotations. The decision on how to proceed could be agreed by email to prevent further delay.

The Clerk was also requested to look at other grant applications to see what was covered.

**6. County and District Councillor – Cllr Shaun Parsons**

Not Available

**Action: CB** It was agreed to contact Cllr Parsons to enquire about grants for defibrillators.

**7. Questions and Comments from the Public**

None

**8. Playing Field**

**Play Area Report**

Cllr G Edwards confirmed that the Play area has been used less during the winter months and that the RoSPA safety check is due in April.

**Removal of Redundant Stile and Installation of Signs**

**Action: GE** This work is in hand.

**9. Village Hall**

**Report and Update from the Last Meeting**

Cllr Mrs C Sutton reported that there are 2 holes in the wall to the rear of the building where shed supports have been removed. These will be filled shortly. The new roof of the shed belonging to the adjoining property, blew down during recent gales and is about to be replaced. The Committee are obtaining estimates for rendering the external walls on the rear kitchen extension. Cllr Mrs Sutton further reported that various events are coming up as well as the AGM.

**10. Village Affairs**

**Police – Crime Report (Attached)**

Noted. The Clerk advised that she had notified Sgt Gloyn about the parish boundary change.

**Date and Arrangements for the Annual Village Meeting**

**Action: CB** It was agreed to hold this before the Annual Parish Meeting on 4 May with a presentation on Neighbourhood Planning.

**Village Litter Pick – Saturday, 25 March at 10 am**

It was agreed to concentrate on Witpit Lane where there is always fly tipping. Cllr Price agree to collect the filled bags and dispose of them. The Clerk was requested to post notices on the Village boards and to ask Mrs Warren to send an email reminder to residents during week before.

The Clerk as also requested to contact the Head at Kingshill School and the Manager of Football Club asking them to clear the litter near their sites on Kingshill Lane.

**Action: CB**

**Other Matters**

The Chairman advised that she had cleaned the Village signs at bottom of Village and Cllr Mrs Cameron agreed to clean the signs at the other end of the Village.

Cllr Mrs Sutton asked if a mirror could be fitted to aid crossing the South Cerney Road where it is difficult to see traffic coming round the corner. The Clerk and Cllr Price advised that Gloucestershire Highways will not agree.

**11. Finance**

**11.1 Bank Reconciliation and Budget Status up to 28 February 2017 (Attached)**

**RESOLUTION 09/17**

It was resolved to adopt the report as attached.

**11.2 Approve Bills for Payment (Attached)**

**RESOLUTION 10/17**

It was resolved to pay the bills on the attached schedule.

It was further noted that no donation requests have been received during the year and that the donation to cover the Churchyard grass cutting should be paid before the end of the financial year.

**11.3 Appoint an Auditor for End of Year Accounts 2016 – 2017**

**RESOLUTION 11/17**

It was resolved to appoint Mrs Judy Smith to audit the accounts for the year

ending 31 March 2017.

12.

**Planning**

**12.1 New Planning Applications**

**17/00450/OUT Two Lakes Bungalow Oak Way South Cerney Cirencester Gloucestershire GL7 5XX**

Outline with all matters reserved apart from access and layout for the construction of 10 dwellings ( 7 x 3 bed and 3 x 4 bed)

**12.2 Planning Applications Responded to Since Last Meeting**

**16/05245/OUT and 16/05246/OUT Land West Of Kingshill Lane Cirencester Gloucestershire**

**Appointment of Planning Consultant to develop the Council's formal response RESOLUTION 12/17**

It was resolved that Andrea Pellegram Ltd be appointed to develop the Council's response to this planning application as previously agreed by email.

**Response Submitted to CDC**

**RESOLUTION 13/17**

It was resolved that the attached response should be submitted to Cotswold District Council as previously agreed by email

**Feedback from Meeting with Robert Hitchins Ltd**

Notes on the meeting attended by the Chairman and Cllr Mrs Freyne had been circulated (as attached) and the Chairman gave a verbal overview giving Members the opportunity to ask questions.

**12.3 Decision Notices Received - None**

13

**Chairman's Report**

**Meeting with South Cerney and Siddington Parish Councils**

The meeting had been attended by the Chairman and Cllr Mrs Freyne and the notes from the meeting had previously been circulated by email. The Chairman reported on the main issues:

- agreement to work together to put pressure on Gloucestershire Highways to obtain best results locally;
- suggested that a roundabout is needed at the Toll Bar but this would not be popular with Preston residents as it would likely increase traffic through the Village.
- agreement to look at all issues and consider the impact on the 3 Parishes.

14

**Correspondence**

**CDC – Retail Study - Noted.**

15

**Any Other Business**

**Parking and Noisy Car**

it was reported that a car has been parked at the top of the Village on a regular basis during the working day and is now being parking in the farmyard. The car has a very noisy exhaust and is causing a disturbance as well as driving dangerously through the Village. It was agreed that this is a matter for the Police and that the Council has no jurisdiction.

**Resignation**

Cllr Mrs Sutton advised that she wished to resign from the Council. Members expressed their regret and thanked her for the work she had done on behalf of the Council and the Village. The Clerk was requested to advise CDC and include a notice in the Village Newsletter. It was further noted that a representative will need to be appointed to the Village Hall Committee.

**Action: CB**

16

**Date and Time of Next Meeting**

Thursday, 4 May 2017 at 7 pm in the Village Hall - Annual Village Meeting followed by the Annual Meeting of the Parish Council

Due to holidays, it was agreed to move the July meeting to Tuesday, 27 June and

the Clerk was requested to check the Hall's availability.

**There being no further business the meeting closed at 8.29 pm**